



Build An Amazing Transcript

LECTURE NOTES

Jean Burk

**Thank you so much for coming to my seminars/
booth or purchasing this lecture on tape.**

Here is the handout from my speech, complete with notes. These are highlights from my book, *College Prep Genius*, which contain over 350 tips, strategies, shortcuts, 75 scholarship web sites, college interview tips, 300 must-know math terms, etc.

For more information about getting free college and raising test scores, go to www.collegeprepgenius.com.

If you are interested in hosting one of my “Master the SAT Classes” in your city, you may contact me at 81-SAT-2-PREP (817-282-7737) or info@collegeprepgenius.com.

Thanks again,

Jean Burk
CEO
College Prep Genius



COLLEGE PREP GENIUS

www.CollegePrepGenius.com

BUILD AN AMAZING HOMESCHOOL TRANSCRIPT

Plan For Success

- *Set Goals*
- *Make a High School Notebook*
- *Make a 4-Yr Academic Plan/Summer Plan*
- *Start Early*
- *Encourage College*

Goal Setting

- I - *Identify student's passion (talents, skills...)*
- M - *Motivation Test (internal/external)*
- F - *Familiarize yourself with their interests*
- E - *Encourage them to get involved*
- N - *Nurture their passion*
- B - *Broaden their interests*

3-Tier Plan

**AP - College-level courses taken in junior and senior year. Course tests are given in May, and are graded on 1-5. Depending on score, students can receive college credit hours through these tests. Homeschoolers can study AP tests on their own through the web or take classes from an outside AP teacher.*

DUAL CREDIT - *Students enrolled in both high school and college at the same time can earn credits for both. Before being able to enroll in college courses, students usually need to fill out a school application and take an entrance exam (SAT, Acuplacer, etc...).*

**CLEP - These are a college-level exams which can help students earn credits by qualifying test scores. They are 90 minutes long and cost a certain fee per exam. Some of the advantages of these tests include taking fewer classes in college, spending less money, and potentially finishing your degree.*

****BEWARE: Too many college credits can nullify freshman scholarships because students may be labeled transferred students.*

COLLEGE PREP GENIUS has been featured on FOX, NBC, CBS and The Homeschool Channel.

Well-Rounded vs. Angular

Well-Rounded - *participation in multiple activities, good in few*

Angular - *history of leadership positions, dedication to task completion, predicts success!*

1. *Academics*
2. *Community Service (www.volunteermatch.org, www.cogito.org)*
3. *Extra-curricular (dance, debate, club activities)*
4. *Awards/Achievements/Honors*

Congressional Award (ages 14-23)

Go to <http://congressionalaward.org> to sign up. It's an impressive achievement that very few students know about. It requires goals set in four areas: Public Service, Personal Development, Physical Fitness, and Expedition/Exploration. Some winners are invited to Washington to receive their awards.

Test Scores (on back)

Test Prep Record - For homeschooled, schools put an emphasis on test records over transcripts.

Curriculum Checklist (on back)

Sample Transcript (on back)

*Type it. Should be two pages in length plus additional information. *Note if a class is State Course Equivalent. Have it notarized.*

Little Known Secrets:

Talent Searches *Many universities identify gifted learners through the SAT in 7th grade (December or January test). Qualifying students gain credentials for college entrance.*

- *John Hopkins Center for Talented Youth (CTY)*
- *Duke Talent ID Program (TIP)*
- *Northwestern's Center for Talent Development (CTD)*
- *University of Denver's Rocky Mountain Talent Search*
- *Stanford's Education Program for Gifted Youth (EPGY)*

College Admissions counselors favor students who were focused/mature at a young age. Many contests and programs offered to juniors/seniors specifically want to know if a student participated in a talent search.

4-Year Summer Plan

- A: *Attend multiple campus programs (NOT just one college)*
- G: *Goal-related jobs/internships- “What skills hoping to pick up?”*
- E: *Enriching activities that are valuable/exciting experiences*
- D: *Downtime is important. Devote a few weeks toward family and personal downtime*

Common Application (www.commonapp.org)

Notebook/Portfolio (*impress college admissions officers*)

- L *Letters of Recommendation*
- E *Extra-curricular Activities*
- F *4-Year Summer Plan*
- T *Transcript (Test scores)*

17 Ideas to Enhance School Transcripts (*Interests*)

1. *Join a local class*
2. *Membership in related association*
3. *Take computer lessons*
4. *Watch film*
5. *Practice w/software*
6. *Residential summer program*
7. *Attend workshop*
8. *Make informational video*
9. *Get media coverage*
10. *Take related AP class*
11. *Get nominated for award/scholarship*
12. *Honor societies*
13. *Create blog*
14. *Enter competition*
15. *Create prototype*
16. *Audition*
17. *Do fund-raiser*

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3-Tier High School Curriculum Plan

Use this 3-Tier Plan as an example for the classes high school students should be taking. Keep a record of all classes, and write descriptions of each class (textbooks used, books read, author's name, etc.).

Discipline	Distinguished Program +4 AP Courses	Recommended Program +2 AP Courses	Minimum Program
English	4 Credits	4 Credits	4 Credits
Mathematics	4 Credits (Algebra I, Algebra II, Geometry, Pre-Calculus or Pre-College Math)	3 Credits (Algebra I, Algebra II, Geometry)	3 Credits (including Algebra I, Geometry)
Science	4 Credits (including Biology, Chemistry, Physics)	3 Credits (Biology, Chemistry, Physics)	3 Credits (including Biology, Chemistry)
Social Studies	4 Credits (World History, Geography, US History, Government, Economics)	4 Credits (World History, Geography, US History, Government, Economics)	4 Credits (World History, Geography, US History, Government, Economics)
Physical Education	1 1/2 Credits	1 1/2 Credits	1 1/2 Credits
Health	1/2 Credit	1/2 Credit	1/2 Credit
Foreign Language	3 Credits	2 Credits	0 Credits
Fine Arts	1 Credit	1 Credit	1 Credit
Technology Applications	1 Credit	1 Credit	1 Credit
Electives	1 1/2 Credits	1 1/2 Credits	1 1/2 Credits
Speech	1/2 Credit	1/2 Credit	1/2 Credit
TOTAL	28 Credits	24 Credits	24 Credits

Note: These three programs are based on the overall Texas Requirements for High School graduation. They are meant to serve as a guideline only. Your personal plan may vary due to preference, location and school requirements.

**Bible can be added and counted as one credit each year.*

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SAMPLE TRANSCRIPT

(Your Homeschool Name)
Official High School Transcript

STUDENT INFORMATION		SCHOOL INFORMATION	
Name:		Name:	
Address:		Address:	
City, State, Zip:		City, State, Zip:	
Phone Number:		Phone Number:	
E-mail Address:		E-mail Address:	
Date of Birth:		Director:	
Social Security:		Principal:	
Parent/Guardian:		School Years:	

ACADEMIC RECORD

School Year:	Grade Level:	School Year:	Grade Level:
<i>Course Title</i>	<i>Credits</i> <i>Grade</i>	<i>Course Title</i>	<i>Credits</i> <i>Grade</i>

School Year:	Grade Level:	School Year:	Grade Level:
<i>Course Title</i>	<i>Credits</i> <i>Grade</i>	<i>Course Title</i>	<i>Credits</i> <i>Grade</i>

ACADEMIC SUMMARY	GRADING SCALE	NOTES
Cumulative GPA:	90-100 = A	Dual credit, AP or Honors class information can be put in this section.
Credits Earned:	80-89 = B	
Diploma Earned:	70-79 = C	
Graduation Date:	60-69 = D	
SAT Score: PSAT Score:	59 - below = F	

I do hereby affirm that all the information contained herein is true and accurate to the best of my knowledge.

Signature: _____	Title: _____	Date: _____
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TEST PREP RECORD

TEST	GRADE	DATE	SCORE
*PSAT/NMSQT	Freshman Sophomore Junior	_____ _____ _____	_____ _____ _____
*SAT I	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____
*SAT II	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____
*ACT	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____
*CLEP	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____

*The SAT, SAT II, PSAT/NMSQT, and CLEP are registered trademarks of The College Board and The National Merit Corporation. The ACT is a registered trademark of The American College Testing Board. They are used without permission or endorsements.

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CURRICULUM INFORMATION**GRADE** _____

Class Name	Book(s) Used	Author(s)	Details

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We are excited to announce:

HIGH SCHOOL PREP GENIUS

Please check our site for exact release date!

www.collegeprepgenius.com



HIGH SCHOOL PREP GENIUS

Important Study Tips

Time Management Strategies

Tips from Guidance Counselors

Picking a High School Degree Plan

Identifying Interests and Personal Motivation

Internships

Little known secrets of the highly competitive

How to set Long and Short Term goal

Volunteering/Extra-curricular Activities/Awards

What to do in 9th, 10th, 11th and 12th Grade:

Checklist for Parents

Checklist for Students

Make a college/career planning notebook

College Search and Admissions Counselor Info

Scholarship Information

Summer before College

If you would like to learn how to ACE the SAT & PSAT, go to www.CollegePrepGenius.com and purchase the *College Prep Genius* program!

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